

WHITE COUNTY BOARD OF COMMISSIONERS

MINUTES OF THE CALLED MEETING HELD

THURSDAY, SEPTEMBER 17, 2015 AT 8:00 A.M.

The White County Board of Commissioners held a Called Meeting on Thursday, September 17, 2015 at 8:00 a.m. in the Board Room at the White County Administration Building. The purpose of the Called Meeting was to discuss year-end adjustments to the FY 14/15 Budget and to discuss the workflow of current and future road projects. Present at the meeting were: Chairman Travis Turner, Commissioner Terry Goodger, Commissioner Lyn Holcomb, Commissioner Edwin Nix, Commissioner Craig Bryant, County Manager Michael Melton, and County Clerk Shanda Murphy.

Chairman Turner called the meeting to order.

Mr. Melton presented the proposed year-end adjustments to the FY 14/15 Budget. The interdepartmental adjustments totaled \$278,213.75. Mr. Melton also reported that preliminarily there was surplus of \$1,503,256.35 in the FY 14/15 Budget – which would be confirmed in the coming weeks by the auditors.

Upon a motion made by Commissioner Holcomb, seconded by Commissioner Goodger there was a unanimous vote to adopt the following resolution (County Resolution No. 2015-09) amending the Fiscal Year 2015 Budget for year-end adjustments.

WHITE COUNTY BOARD OF COMMISSIONERS

RESOLUTION NO. 2015-09

A RESOLUTION

WHEREAS, there is a need to amend White County's Budget for the Fiscal Year 2014/2015 with the attached year-end budget amendments (#2);

NOW, THEREFORE, the Budget of White County is hereby amended to allow the changes as set out on the attached.

RESOLVED, this 17th day of September, 2015.

WHITE COUNTY BOARD OF COMMISSIONERS

s/Travis C. Turner
Travis C. Turner, Chairman

September 17, 2015, Called Meeting Minutes (continued)

s/Terry D. Goodger
Terry D. Goodger, District 1

s/Lyn Holcomb
Lyn Holcomb, District 2

s/Edwin Nix
Edwin Nix, District 3

s/Craig Bryant
Craig Bryant, District 4

Attest:

s/Shanda Murphy
Shanda Murphy, County Clerk

September 17, 2015, Called Meeting Minutes (continued)

09/11/2015

FY2015 BUDGET AMENDMENTS (2ND SET)

ITEM #	FUND#	DEPT#	DEPT. NAME	ACCT. DESCRIPTION	DEBIT	CREDIT
1	100	110	COUNTY WIDE	ADVERTISING/COMMUNITY RELATIONS	\$3,335.00	
	100	125	BOC OFFICE	MISCELLANEOUS EXPENSE		\$1,475.00
	100	125	BOC OFFICE	INSURANCE LIABILITY		\$1,860.00
				Established account for Freedom Park events/sponsorships to be charged countywide.		
2	100	110	COUNTY WIDE	CAPITAL OUTLAY	\$4,000.00	
	100	620	PLANNING	MAINTENANCE AGREEMENTS		\$1,000.00
	100	540	SENIOR CENTER	DELIVERED MEALS		\$3,000.00
				HVAC replacement @ BOC Admin. Bldg.		
3	100	110	COUNTY WIDE	VICTIM/ASSISTANCE(NONBUDGETED) EXP	\$26,000.00	
	100	280	FIRE	GAS, OIL, LUBRICANTS		\$6,500.00
	100	290	SHERIFF	GAS, OIL, LUBRICANTS		\$16,000.00
	100	540	SENIOR CENTER	DELIVERED MEALS		\$3,500.00
				Based on revenues collected during year / can not budget at budget time		
4	100	710	CLK OF SUP CRT	VICTIM ASSISTANCE FUND REVENUE	\$26,000.00	
	100	310	TAX COMM	TAVT (TITLE AD VALOREM TAX)		\$26,000.00
				Based on revenues collected during year / can not budget at budget time.		
5	100	110	COUNTY WIDE	GAIN/LOSS FROM SALE OF ASSETS	\$31,403.75	
	100	110	COUNTY WIDE	TRANS IN FROM EMER SVC FUND BUDGETED		\$31,403.75
				To record sale of gas tank		
6	100	125	BOC OFFICE	FACILITIES REPAIR & MAINTENCE	\$10,300.00	
	100	320	ASSESSORS	PROF. SVCS - AUDIT		\$10,300.00
				A & A Electric repairs & window blinds		
7	100	240	DETENTION CENTER	JAIL BOARD CONTRACT - MEALS	\$18,000.00	
	100	320	ASSESSORS	PROF. SVCS - AUDIT		\$18,000.00
				Excess of inmate meals		
8	100	750	JUVENILE COURT	INDIGENT DEFENSE	\$32,300.00	
	100	760	MAGISTRATE COURT	MULTIPLE ACCTS		\$7,400.00
	100	290	SHERIFF	MULTIPLE ACCTS		\$24,900.00
				Excess in indigent defense due to new court rulings		
9	100	110	COUNTY WIDE	YMCA	\$25,775.00	
	100	620	PLANNING	INSURANCE LIABILITY		\$1,500.00
	100	620	PLANNING	PROF. SVCS - ATTORNEY		\$775.00
	100	540	SENIOR CENTER	GAS, OIL, LUBRICANTS		\$2,000.00
	100	320	ASSESSORS	PROF. SVCS - AUDIT		\$21,500.00
10	100	620	PLANNING	MT. PROTECTION FEES COLLECTED	\$50,000.00	
	100	710	CLK OF SUP CRT	RECORDING FEES COLLATED		\$50,000.00
				Amend budget to account for collection of mountain protection fees		
11	100	115	BUILDING MAINTENANCE	MAINTENANCE AGREEMENTS	\$6,000.00	
	100	290	SHERIFF	GAS, OIL, LUBRICANTS		\$6,000.00
				amend due to excess of maintenance agreement over budgeted amount		
12	100	115	BUILDING MAINTENANCE	FACILITIES REPAIR & MAINTENANCE	\$20,000.00	
	100	115	BUILDING MAINTENANCE	EQUIPMENT REPAIR & MAINTENANCE	\$12,000.00	
	100	410	ROADS	PW-GRAVEL		\$32,000.00
				need to amend budget due to cost of unexpected repairs not budgeted		
13	100	210	ANIMAL CONTROL	CAPITAL OUTLAY	\$13,100.00	
	100	900	CONTINGENCY	CONTINGENCY BUDGETED		\$13,100.00
				Sealing of floors		
					\$278,213.75	\$278,213.75

September 17, 2015, Called Meeting Minutes (continued)

FY2015 BUDGET AMENDMENTS

SPECIAL REVENUE FUNDS

ITEM #	FUND#	DEPT#	DEPT. NAME	ACCT. DESCRIPTION	DEBIT	CREDIT
1	222	290	JAIL FUND	CAPITAL OUTLAY	\$5,000.00	
	222	290	JAIL FUND	SUPPLIES - INMATE CHARGES		\$5,000.00
				fence work @ detention center (Gateway Fence)		

2	224	100	DARE/DATE FUND	DARE PROGRAM	\$5,000.00	
	224	100	DARE/DATE FUND	DRUG EDUCATION SUPPLIES		\$5,000.00
				To set budget amount for meth task force not budgeted at budget time		

3	225	230	DRUG TASK FORCE	DUES - PROFESSIONAL	\$100.00	
	225	230	DRUG TASK FORCE	INSURANCE LIABILITY		\$100.00
	225	230	DRUG TASK FORCE	LEASES - EQUIP > 12 MOS	\$400.00	
	225	230	DRUG TASK FORCE	TRAINING & PROFESSIONAL DEVELOPMENT		\$400.00
	225	230	DRUG TASK FORCE	FACILITIES REPAIR & MAINTENANCE	\$8,500.00	
	225	230	DRUG TASK FORCE	PROFESSIONAL SERVICES - AUDIT		\$8,500.00
	225	230	DRUG TASK FORCE	SUPPLIES - OTHER OPERATIONAL	\$2,700.00	
	225	230	DRUG TASK FORCE	FORFEITURES EXPENSE	\$400.00	
	225	230	DRUG TASK FORCE	EQUIPMENT < \$2000	\$500.00	
	225	230	DRUG TASK FORCE	GAS, OIL LUBRICANTS	\$3,000.00	
	225	230	DRUG TASK FORCE	SUPPLIES - NETWORK & PC		\$1,900.00
	225	230	DRUG TASK FORCE	SUPPLIES - OFFICE		\$4,700.00
				To set non-budgeted items and cover additional facilities repairs	\$15,600.00	\$15,600.00

4	250	260	GRANT FUND - EMA	DHS MOBILE GENERATOR NONCOMP REVENUE		\$59,991.79
	250	260	GRANT FUND - EMA	DHS MOBILE GENERATOR NONCOMP EXPENSE	\$59,991.79	
	250	260	GRANT FUND - EMA	CITIZENS CORP CERT REVENUE		\$9,548.56
	250	260	GRANT FUND - EMA	CITIZENS CORP CERT EXPENSES	\$9,548.56	
				To set nonbudgeted items that were not certain at time of budget by re-allocating funds budgeted		

5	275	125	HOTEL/MOTEL FUND	FREEDOM PARK FURNITURE	\$7,800.00	
	275	125	HOTEL/MOTEL FUND	HOTEL/MOTEL 5%		\$7,800.00
	275	125	HOTEL/MOTEL FUND	CAPITAL OUTLAY - 3 % PAVILION	\$2,150.00	
	275	125	HOTEL/MOTEL FUND	C/O - CLEVELAND \$\$\$ EVENT PARK	\$34,155.00	
	275	125	HOTEL/MOTEL FUND	WC CHAMBER OF COMMERCE - EXTRA	\$5,000.00	
	275	125	HOTEL/MOTEL FUND	PAYMENT TO OTHERS	\$13,750.00	
	275	125	HOTEL/MOTEL FUND	TRANSFER TO GF (PROJ) DEV 3%		\$55,055.00
				To set nonbudgeted items that were not certain at time of budget by re-allocating funds budgeted	\$62,855.00	\$62,855.00

6	540	420	SOLID WASTE FUND	TRAVEL		200.00
	540	420	SOLID WASTE FUND	TRAINING & DEVELOPMENT	\$100.00	
	540	420	SOLID WASTE FUND	INSURANCE LIABILITY	\$190.00	
	540	420	SOLID WASTE FUND	ADVERTISING		90.00
	540	420	SOLID WASTE FUND	GROUNDS MAINTENANCE		200.00
	540	420	SOLID WASTE FUND	EQUIPMENT REPAIRS & MAINTENANCE	\$100.00	
	540	420	SOLID WASTE FUND	TELEPHONE	\$50.00	
	540	420	SOLID WASTE FUND	UNIFORMS	\$50.00	
	540	420	SWF - CONV CTR	GROUNDS MAINTENANCE		600.00
	540	420	SWF - CONV CTR	TRANSPORTATION RECYCLING		500.00
	540	420	SWF - CONV CTR	EQUIPMENT REPAIRS & MAINTENANCE		825.00
	540	420	SWF - CONV CTR	TRANSPORTATION WASTE FEE	\$800.00	
	540	420	SWF - CONV CTR	SUPPLIES - OTHER	\$250.00	
	540	420	SWF - CONV CTR	SUPPLIES - OFFICE	\$150.00	
	540	420	SWF - CONV CTR	GAS, OIL, LUBRICANTS	\$200.00	
	540	420	SWF - CONV CTR	TELEPHONE	\$25.00	
	540	420	SWF - CONV CTR	UTILITIES	\$500.00	
				To set nonbudgeted items that were not certain at time of budget by re-allocating funds budgeted	\$2,415.00	2,415.00

7	570	250	E911 FUND	GENERAL FUND CONTRIBUTION	\$5.00	
	570	250	E911 FUND	MAPS & COPIES		5.00
	570	250	E911 FUND	FACILITIES REPAIR & MAINTENANCE	\$15,000.00	
	570	250	E911 FUND	EQUIPMENT < \$2000	\$2,000.00	
	570	250	E911 FUND	C/O - PAY AS YOU GO		17,000.00
				Re-allocation of funds for revenues & expenses unknown at budget time.		

8	710	740	ENOTAH DIST ATT	SALARY RELATED, TELEPHONE, TRAVEL, PRINTING	\$6,084.00	
	710	750	ENOTAH JUV. CT.	SALARY RELATED, TELEPHONE, TRAVEL, PRINTING, SUPPLIES	\$11,657.00	
	710	780	ENOTAH SUP. CT.	LEASES, PRINTING, POSTAGE, SUPPLIES, SUBS		6,900.00
				Due to Circuit approval on 5/18/15, overall increase to Enotah budget = \$10,841.00		

CONTINGENCY STATUS UPDATE

FY2015 BUDGET AMENDMENTS (1ST SET)

<u>ITEM #</u>	<u>DEPT #</u>	<u>DEPT. NAME</u>	<u>ITEM DESCRIPTION</u>	<u>COST</u>	<u>CONTINGENCY USED</u>
1	115	MAINTENANCE	Salary & Wages & Other Benefits (Addition of K Horn approved last summer)	\$35,928.00	\$35,928.00
2	110	COUNTY-WIDE	CAPITAL OUTLAY (replacement of HVAC unit in Clerk of Court's office)	\$4,950.00	\$4,950.00
3	110	COUNTY-WIDE	CAPITAL OUTLAY (replacement of 2 HVAC units located at Mauney Bldg)	\$18,140.00	\$18,140.00
4	290	SHERIFF'S PATROL	EQUIPMENT < \$2,000 (22 DELL laptops @ \$1,637.87 ea.) App'd before end of FY2014 but not pd until Oct2014 (FY2015). App'd funds rolled over into fund balance at year end. Taking the funding out of contingency will eliminate increasing bottom line budget.	\$36,033.14	\$36,033.14
5	280	FIRE	Salary & Wages & Other Benefits (Funding for 3 FT firefighters - Move \$56,000 from capital outlay / Move \$50,454 from contingency (app'd last summer))	\$106,454.00	\$50,454.00
					-\$145,505.14
<u>CONTINGENCY BALANCE --</u>					<u>\$354,494.86</u>
6	210	ANIMAL CONTROL	Sealing of floors at facility - app'd at 5/4/15 BOC meeting	\$13,100.00	\$13,100.00
<u>AS OF 6/30/15 CONTINGENCY BALANCE --</u>					<u>\$341,394.86</u>

Approved at 3/30/15 BOC meeting
Approved at 5/4/15 BOC meeting

Mr. Terry Palmer, Director of Public Works, presented two (2) revised bids for the proposed resurfacing project on Mill Lane. The original bid was \$ 68,889.00 (Allied Paving), which the Board of Commissioners thought was in excess for the project; therefore they had instructed staff

September 17, 2015, Called Meeting Minutes (continued)

to obtain alternate bids for improvements to Mill Lane. The first alternate bid (\$44,289.00) was for 2" of topping and the second alternate bid (\$47,679.00) was 1" leveling and 1" topping. Mr. Palmer stated that neither would last as long as the original bid; however he would recommend the 2' topping alternate of the two alternates and it should last for about half as long (5 to 7 years) as the road would under the original bid specification (10 to 15 years).

Mr. Melton and Mr. Palmer explained that the Georgia Department of Transportation (GDOT) Local Government Maintenance and Improvement Grant (LMIG) was a questionable funding option for this project due to the road not being paved to DOT standards, timing, etc.

Upon a motion made by Commissioner Nix, seconded by Commissioner Holcomb there was a unanimous vote to award the contract for resurfacing Mill Lane (2" topping) to Allied Paving in the amount of \$44,289.00 to be funded by 2014 SPLOST.

Mr. Terry Palmer requested authorization to schedule ten (10) hour work days for his staff working on Gene Nix Road in order to get the road construction complete before winter –with the overtime worked to be paid through accruing compensatory (comp) time in excess of the policy limit of 40 hours.

Upon a motion made by Commissioner Nix, seconded by Commissioner Goodger there was a unanimous vote to approve the ten (10) hour per day shifts schedule for the road crews working on Gene Nix Road – with any overtime worked to be paid through comp time in excess of the policy maximum accrual of comp time at 40 for the next forty-five (45) days.

There was a consensus that further discussion regarding the possibility of contracting out the prep work for the 2016 paving projects would be discussed further at the September 28, 2015 Work Session.

There was a consensus that further discussion regarding right of way issues with Hefner Road (part of the 2016 paving projects) would be discussed further at the September 28, 2015 Work Session.

Mr. Melton asked for clarification from the Board as to the confirmation of the funding source for the engineering & permitting on the Carolina Springs Road paving project with KCI Technologies (an agreement for \$89,387.28 was approved with KCI on August 31, 2015). There was a consensus that this expenditure would be paid from the 2014 SPLOST.

Chairman Turner asked for data on Old Blue Creek Road to be sent to the Board of Commissioners in order that the road could be evaluated for future paving.

Upon a motion made by Commissioner Holcomb, seconded by Commissioner Goodger there was a unanimous vote to enter into Executive Session in order to discuss personnel and potential litigation.

-See the Attached Closed Meeting Affidavit-

September 17, 2015, Called Meeting Minutes (continued)

Upon a motion made by Commissioner Goodger, seconded by Commissioner Holcomb there was a unanimous vote to exit Executive Session.

Upon a motion made by Commissioner Goodger, seconded by Commissioner Holcomb there was a unanimous vote to adjourn the meeting.

The minutes of the September 17, 2015 Called Meeting are hereby approved as stated this 5th day of October, 2015.

WHITE COUNTY BOARD OF COMMISSIONERS

s/Travis C. Turner
Travis C. Turner, Chairman

s/Terry D. Goodger
Terry D. Goodger, District 1

s/Lyn Holcomb
Lyn Holcomb, District 2

s/Edwin Nix
Edwin Nix, District 3

s/Craig Bryant
Craig Bryant, District 4

s/Shanda Murphy
Shanda Murphy, County Clerk